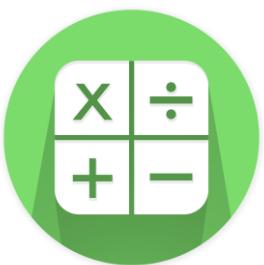


# Rutland Adult and Community Learning



January to April 2026  
Course Guide



# Get Started

## To enquire about our courses:

- Call 01572 758122
- Email [adultlearning@rutland.gov.uk](mailto:adultlearning@rutland.gov.uk)
- Contact us via our website - [www.ralss.org.uk](http://www.ralss.org.uk)
- Visit us in person at Unit 16a, Gate 2, Oakham Enterprise Park, Ashwell Road, Oakham, Rutland, LE15 7TU
- Speak to a Community Access Worker at one of Rutland's libraries

## Fees and Funding

Our courses are subsidised by the Department for Education and, in some cases, there is no tuition fee to pay. Where a fee is paid, the standard rate is £7.50 per hour. The rate for unfunded courses (full cost recovery) will vary depending on the course.

No refunds are available for cancellations made by you within 1 week prior to your course's start date.

## Financial Support

### Tailored Learning concessions

You could receive a 50% discount on Tailored Learning course fees if you are in receipt or the unwaged dependent of someone in receipt of particular state benefits\*, or have a gross annual household income of less than £25,750.

We are unable to offer concessions on unfunded courses.

### Discretionary Learner Support Fund

If you are unemployed or on a low income and enrolled on one of our qualifications, we may be able to help with your transport, exam, awarding body registration or childcare\*\* costs through our Discretionary Learner Support Fund.

If you're attending our non-qualification ESOL courses, we may also be able to help with your transport costs.

## Information, Advice and Guidance

Our free and impartial service can help you:

- find the right course with us or other providers
- create or update your CV
- search and apply for jobs

and more!

\*excluding Child Tax Credits

\*\*eligibility criteria applies

# Learning for Life and Work

## English for Speakers of Other Languages (ESOL)

<b>LES304T3</b>	Beginners	Fri	09:30 – 11:30	09/01/26 – 27/03/26	12 wks	Free**
<b>LES305T3</b>	Beginners Plus	Fri	11:30 – 13:30	09/01/26 – 27/03/26	12 wks	Free**

Develop your English communication skills and fluency whilst exploring elements of British culture, history and geography. You may also work towards an entry-level qualification.

## Functional Skills Maths

<b>FSMA321</b>	Thurs	09:30 – 12:00	15/01/26 – 18/06/26	19 wks*	Free**
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Work towards a Level 1 or Level 2 qualification and increase your knowledge of shapes, numbers, space, measures, mathematical problem-solving and more. *\*Plus exam, usually sat one week later*

## Digital Skills

<b>DIS307T3</b>	Introduction to Computers	Tues	13:00 – 15:00	06/01/26 – 03/02/26	5 wks	Free**
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Discover how to log in to a computer, use its mouse and keys to navigate your way round, access the internet, access your emails and keep your information safe.

<b>DIS308T4</b>	Digital Functional Skills	Tues	12:30 – 15:00	24/02/26 – 07/07/26	17 wks*	Free**
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Work towards an Entry 3 or Level 1 qualification as you learn how to handle information, create and edit documents or spreadsheets, use email and online messaging to communicate, and more.

*\*Plus exam, usually sat one week later*

*\*\*free for adults aged 19+ who meet funding criteria*

## Emergency First Aid at Work

<b>EFAW314</b>	Tues	10:00 – 16:00	13/01/26	1 day	£60
<b>EFAW315</b>	Tues	10:00 – 16:00	03/03/26	1 day	£60

This Level 3 Award satisfies the requirements of the Health and Safety Executive and covers responsibilities and reporting, resuscitation, bleeding control, shock, epilepsy, choking and more.

## Paediatric First Aid

<b>EPFA310</b>	Sat	10:00 – 16:00	17/01/26 & 24/01/26	2 wks	£85
<b>EPFA311</b>	Sat	10:00 – 16:00	14/03/26 & 21/03/26	2 wks	£85

This Level 3 Award satisfies the criteria set out in the statutory framework for the Early Years Foundation Stage and covers responsibilities and reporting, resuscitation, infantile convulsions, fractures, choking, foreign bodies, meningitis, burns and more.

# Learning for Wellbeing: Languages

The levels of our Italian and Spanish courses align with the Common European Framework of Reference for Languages. If you already have some knowledge of Italian or Spanish but aren't sure which level you should enrol at, please get in touch.

## Italian

<b>LIT104T3</b>	Advanced B2.2	Mon	10:30 - 12:30	05/01/26 – 30/03/26	12 wks	£180
<b>LIT105T3</b>	Beginners Plus A2.1	Mon	13:00 - 15:00	05/01/26 – 30/03/26	12 wks	£180
<b>LIT106T3</b>	Intermediate A2.3	Tues	13:00 - 15:00	06/01/26 – 31/03/26	12 wks	£180
<b>LIT107T3</b>	Beginners Year 2 A1.2	Weds	13:30 – 15:30	07/01/26 – 01/04/26	12 wks	£180

Develop your speaking, listening, reading and writing skills, including natural conversational skills, and explore elements of the Italian culture.

## Spanish

<b>LSP103T3</b>	New Beginners (online)	Tues	10:00 - 12:00	06/01/26 – 31/03/26	12 wks	£180
<b>LSP100T3</b>	Advanced C1.2	Thurs	10:00 - 12:00	08/01/26 – 02/04/26	12 wks	£180
<b>LSP101T3</b>	Upper Intermediate B2.2	Thurs	13:00 - 15:00	08/01/26 – 02/04/26	12 wks	£180
<b>LSP102T3</b>	Intermediate A1	Thurs	15:30 - 17:30	08/01/26 – 02/04/26	12 wks	£180

Develop your speaking, listening, reading and writing skills, including natural conversational skills, and explore elements of the Spanish culture.

# Learning for Wellbeing: Arts

## How to Use Your....

<b>ASW134T4</b>	Overlocker	Mon	10:00 - 15:30	19/01/26	1 day	£45
Learn how to thread your overlocker, carry out basic maintenance and use techniques such as edging, narrow hemming, rolled hemming and adjusting for different types of fabrics.						
<b>ASW135T4</b>	Sewing Machine	Mon	10:00 - 16:00	23/02/25	1 day	£45
Gain an overview of your sewing machine and explore its potential by applying correct techniques, troubleshooting common problems, and making informed choices to achieve great results.						

## Drawing and Painting

<b>ADP112T3</b>	Mixed level	Tues	09:30 – 12:30	06/01/26 – 31/03/26	10 wks*	£225
<b>ADP113T3</b>	Intermediate to Advanced	Tues	13:00 – 16:00	06/01/26 – 31/03/26	10 wks*	£225
Develop your drawing and painting skills and approaches whilst using different media, such as traditional watercolour paints, gouache, inks or acrylics. *No classes on 20 & 27 January						
<b>ADP133T4</b>	Introduction to...	Sat	09:30 - 12:30	28/02/26 – 14/03/26	3 wks	£75
Develop your drawing skills and learn, or improve your understanding of, the basics of watercolour painting in this three-week course. All materials provided.						

## Exploring Drawing

<b>ADR136T3</b>	Mon	13:00 – 16:00	05/01/26 – 09/02/26	6 wks	£140
Build upon your existing basic drawing skills as you explore the ideas and techniques of other artists, participate in practical exercises to improve your coordination, and experiment with charcoal and ink.					

# Learning for Wellbeing: Arts

## Dressmaking

<b>AMC119T3</b>	Sat	09:30 – 15:00	17/01/26	1 day	£45
<b>AMC120T3</b>	Sat	09:30 – 15:00	14/02/26	1 day	£45
<b>AMC121T4</b>	Sat	09:30 – 15:00	14/03/26	1 day	£45

Bring your sewing machine, materials and pattern and improve your dressmaking skills in these fun one-day courses. Each course also includes a tutorial on a specific technique.

## Pottery for Beginners

<b>APO108T3</b>	Weds	10:00 – 13:00	07/01/26 – 25/03/26	11 wks	£247.50
<b>APO110T3</b>	Weds	18:30 – 21:00	07/01/26 – 01/04/26	12 wks	£225

Venture into the world of pottery and develop ceramic hand-building skills as you follow our tutors' themes and topics to produce a variety of ceramic items.

## Intermediate Pottery

<b>APO109T3</b>	Weds	13:30 – 16:30	07/01/26 – 25/03/26	11 wks	£247.50
<b>APO111T3</b>	Thurs	18:30 – 21:00	08/01/26 – 02/04/26	12 wks	£225

Build upon your existing ceramic hand-building skills as you follow our tutors' themes and topics to produce a variety of ceramic items.

# Learner Support

## **English and Maths:**

If you are aged 19+ and don't already have a GCSE grade C / 4 or above, you may be able to access our English and Maths courses for free.

## **Digital Skills:**

If you are aged 19+ and don't have the essential digital skills required to operate effectively in work and day to day life, you may be able to access our digital skills courses (including qualifications) for free.

## **Level 2 and Level 3 qualifications:**

If you are aged 19 to 23, you may be able to access a level 2 or level 3 qualification for free depending on your prior attainment, employment status, benefit status or wage.

## **Childcare arrangements — can we help?**

### Two-year-old early education funding

Parents who are receiving certain benefits will be able to apply for funded early education for their two-year-old. If eligible, the child will be able to attend an approved childcare setting for up to 15 hours per week during term time, or 570 stretched across the year. To check eligibility please contact Rutland County Council's Early Education Support Team at [EarlyEducationSupportTeam@Rutland.gov.uk](mailto:EarlyEducationSupportTeam@Rutland.gov.uk).

### Universal three- and four-year-old funding

All families in England with three- and four-year old children will be able to access funded early education at an approved childcare setting for up to 15 hours per week term time, or 570 hours stretched across the year. For full details visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk).

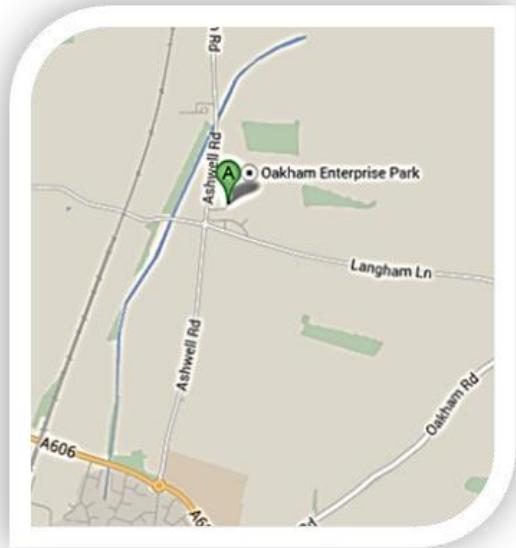
Please try to use your entitlement to cover the days and times when you attend your courses. If you still have any difficulties, please call us to discuss.

# Find us...

From the Oakham Bypass, turn onto Ashwell Road. After about a mile cross the mini-roundabout and immediately prepare to turn right into Gate 2. The car park is straight ahead and has plenty of free parking available.

## Rutland Adult and Community Learning

Unit 16a (ground floor)  
Gate 2  
Oakham Enterprise Park  
Ashwell Road  
Oakham  
LE15 7TU



Buses run from John Street Bus Station, Oakham, at intervals throughout the day. The bus stop is just outside the entrance to the complex. To find out more, go to [www.rutland.gov.uk/rutland-buses](http://www.rutland.gov.uk/rutland-buses). Rutland's CallConnect bus also services the Adult Learning Hub – to find out more, download their app.

**Booking is easy...**  
Download the app from  
your app store (search for  
Callconnect) or scan the  
QR code to get started.

**Tel:** 01572 758122

**Email:** [adultlearning@rutland.gov.uk](mailto:adultlearning@rutland.gov.uk)

**Web:** [www.ralss.org.uk](http://www.ralss.org.uk)

**Facebook:** Rutland Adult Learning and Skills Service

**Twitter:** @rutlandlearning

**Instagram:** @rutlandlearning

## Also available in large print