



Rutland
County Council

**Early Education
& Childcare
Training Directory**

**September 2020
to August 2021**

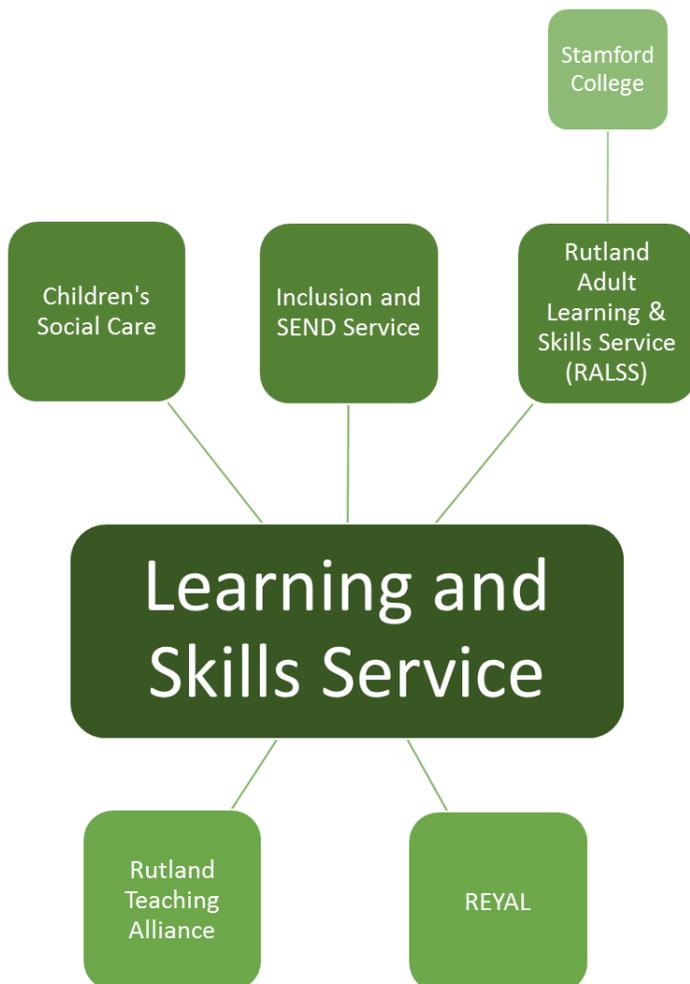


**Stamford
College**
Part of the Inspire Education Group



**Rutland
Teaching Alliance**

Rutland County Council and its training partners



Introduction



Rutland's children and young people are entitled to the best possible life chances that we can give them, from early years through to early adulthood and employment.

Our key priority is to champion children and young people to meet their full potential, supported by qualified and trained staff. Rutland County Council works closely with its training partners (as shown on the previous page) and through a partnership approach across the year, we facilitate valuable, high-quality training and CPD opportunities, all of which contribute towards the championing of children and young people.

The next two pages provide a calendar overview of training events from 1st September 2020 onwards.

For ease of access, a colour coding system identifies the following planned events:

- **Red** for Safeguarding training,
- **Blue** for Health and Safety training, and
- **Green** for Continued Professional Development opportunities.

The Contents pages will direct you to more information regarding these events.

If you can think of any training that you require and that isn't already listed, please email Sophie at educationaldevelopment@rutland.gov.uk.

For information regarding bookings, please see page 22.

September 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

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Safeguarding Information Briefings

About the course:

Rutland County Council's Children's Social Care, in partnership with the Learning & Skills Service, are facilitating virtual Safeguarding Information Briefings.

The aim of these sessions is to provide an update of key safeguarding issues and, in particular, share information linked to common themes identified through Early Help 'Front Door' referrals.

Aimed at:

School leaders, designated safeguarding leads, governors, trust board members, early years providers, committee members, home start volunteers, out of school childcare providers, armed forces personnel, community workforce and volunteers.

Course dates and locations:

Tuesday 6th October 2020

3:30pm – 5pm

Online, via Microsoft Teams

Wednesday 10th February 2021

3:30pm — 5pm

Online, via Microsoft Teams

Thursday 17th June 2021

3:30pm — 5pm

Online, via Microsoft Teams

Cost (per person):

No charge

Designated Safeguarding Leads Forums

About the course:

Rutland County Council's Children's Social Care, in partnership with the Learning and Skills Service, are facilitating virtual Designated Safeguarding Lead Forums.

These sessions offer an opportunity for **school-based and Early Years DSLs** to receive key safeguarding updates, and develop a Signs of Safety approach to practice. The agenda also includes key learning from a Serious Case Reviews.

The content of each forum will be shared closer to the event, to ensure that they always link to current safeguarding knowledge and updates. Key learning from a Serious Case Review will always form part of the agenda.

Course dates and locations:

Thursday 15th October 2020

3pm — 5pm

Online, via Microsoft Teams

Wednesday 20th January 2021

3pm — 5pm

Online, via Microsoft Teams

Tuesday 18th May 2021

3pm — 5pm

Online, via Microsoft Teams

Cost (per person):

No charge

Designated Safeguarding Leads training for Early Years providers

About the course:

This training is an excellent opportunity to engage in high-quality professional development, and is suitable for both experienced colleagues and those new to the role.

This course meets the requirements of the Safeguarding Children's Partnership (SCP) training framework for Leicestershire and Rutland, Ofsted, and the EYFS.

The same practitioner must attend both sessions.

Aimed at:

Early Years practitioners

Led by:

Simon Genders and Ann Prideaux

Course dates and locations:

Thursday 8th & Monday 12th October

6pm - 8:30pm

Online, via Zoom

Cost (per person):

This training is heavily subsidised by the Learning and Skills Service, therefore is free to attend. However, a **£50 cancellation/non-attendance penalty fee is applicable to this training.**

Safer Recruitment

About the course:

This one-day workshop offers an opportunity to engage in high-quality professional development. Since January 2010, it has been mandatory for at least one person on every interview panel to have accessed Safer Recruitment training.

Aimed at:

Schools, school governors, trust board members, the Early Years sector and EY committee members.

Led by:

Andrew Hall, Specialist Safeguarding Consultant, on behalf of Rutland County Council's Learning and Skills Service

Course dates and locations:

Tuesday 23rd February 2021

8:45am — 4pm

Location TBC

Cost (per person):

This training is heavily subsidised by the Learning and Skills Service, therefore is free to attend. However, a **£100 cancellation/non-attendance penalty fee is applicable to this training.**

"Safer Recruitment training completely changed how I view the process of recruitment...it taught me the importance of 'thinking the unthinkable' while also providing actionable ideas on how to improve our procedures."

- Previous attendee

Safeguarding — What You Need to Know

About the course:

This training will enable practitioners to know how to recognise possible signs and indicators of abuse and neglect, understand what might make some children more vulnerable, taking into account diversity, difference and promoting equality and discuss the short and longer term impact of neglect and abuse on outcomes for children and young people.

It will provide an opportunity to develop their own awareness and ability to act upon concerns regarding the safety and welfare of children, in line with safeguarding legislation, statutory requirements and local processes. This session will also introduce Signs of Safety as the preferred practice methodology for Rutland.

The training will provide learning to meet core competencies identified in the LLR Safeguarding Children's Competency Framework.

Aimed at:

Early Years practitioners

Led by:

Rutland County Council's Children's Social Care team

Course dates and locations:

Thursday 17th September 2020

6:30pm — 8pm

Online, via Microsoft Teams

Thursday 19th November 2020

6:30pm — 8pm

Online, via Microsoft Teams

Thursday 18th March 2021

6:30pm — 8pm

Online, via Microsoft Teams

Cost (per person):

Free



Basic Health and Safety

About the course:

This workshop will provide learners with an awareness of their own role and responsibilities in relation to Health and Safety.

They will identify ways in which to recognise and manage risks to health, safety and security in the work place, including:

- Infection control
 - manual handling
 - food allergens
 - reporting accidents
 - involving children in their Health and Safety practices
- and exploring the EYFS statutory framework.

Led by:

Rutland Adult Learning & Skills Service (RALSS)

Course dates and locations:

Tuesday 22nd September 2020

6:30pm – 9pm

RALSS, Unit 16a, Oakham Enterprise Park

Thursday 26th November 2020

6:30pm — 9pm

RALSS, Unit 16a, Oakham Enterprise Park

Cost (Per Person):

£10 – Rutland Childminders, Rutland Ofsted-registered Settings and EYFS practitioners in schools

£45 – All others, no concessions



Paediatric First Aid

About the course:

The qualification is designed for learners with a responsibility for the care of children and babies on a professional level. It will cover resuscitation (CPR & Defibrillator training), wounds, seizures, choking, fractures, foreign bodies, allergic reactions and more.

This Level 3 award also fulfils the requirements for First Aid training detailed in the Department for Education's statutory framework for the Early Years Foundation Stage.

Led by:

Rutland Adult Learning & Skills Service (RALSS)

Course dates and locations:

Saturday 19th & 26th September 2020

10am — 4pm

RALSS, Unit 16a, Oakham Enterprise Park

Saturday 21st & 28th November 2020

10am — 4pm

RALSS, Unit 16a, Oakham Enterprise Park

Cost (per person):

£10 — Rutland-based childminders, Ofsted-registered settings and EYFS practitioners in schools

£70 — All others, no concessions

Emergency First Aid at Work

About the course:

This national Award in Emergency First Aid at Work provides learners with an accredited qualification, subject to passing on-going assessment throughout the day, and satisfies the requirements of the Health and Safety Executive. All learners will gain the skills and knowledge to provide the organisation with Emergency First Aiders.

A range of subjects are covered, including responsibilities and reporting, resuscitation and AED awareness, bleeding control, epilepsy, burns and more.

Aimed at:

People who need or wish to be a qualified First Aider within their workplace.

Led by:

Rutland Adult Learning & Skills Service (RALSS)

Course dates and locations:

Friday 13th November 2020

10am — 4pm

RALSS, Unit 16a, Oakham Enterprise Park

Thursday 12th February 2021

10am — 4pm

RALSS, Unit 16a, Oakham Enterprise Park

Cost (per person):

£60 — no concessions



Food Hygiene for Early Years Practitioners

About the course:

This is a flexible, online course that can be done wherever there is access to a computer - even in the comfort of your own home.

The course is split into chapters, with a short video and a quick test to check your progress. Each chapter focuses on a different area of food hygiene, and topics include the latest legislation, personal hygiene, cleaning, and how to cook, hot-hold, cool, thaw and reheat food to the latest standards.

This award is seen as the industry standard. It is accredited by QUALFI, an OFQUAL-regulated awarding organisation, and the syllabus is approved by UK Environmental Health Officers.

It is recommended that this training should be renewed every three years.

Aimed at:

Early Years practitioners who handle, prepare, cook and serve food in their settings.

Led by:

Rutland Adult Learning & Skills Service (RALSS)

Cost (Per Person):

£10 – Rutland Childminders, Rutland Ofsted-registered Settings and EYFS Practitioners in schools.



Early Years Forums

About the course:

These forums encourage Early Years practitioners to work in partnership, sharing best practice to improve the outcomes for all children with rich opportunities to establish effective working relationships across the sector. Other activities include Early Years assessment learning and, where appropriate, data analysis, and the Early Years Foundation Stage Profile (EYFSP).

Discussions and activities around the EYFSP fulfil the Department of Education's requirements with regards to implementation and moderation of the profile. All forums will ensure practitioners access updated Early Years information and opportunities to raise any queries or concerns.

Attendees will be sent a recording of the session. Each recording will expire after 14 days and can be viewed once.

Aimed at:

All Early Years practitioners

Led by:

Rutland County Council's Learning and Skills Service in partnership with Early Excellence and REYAL

Course dates and locations:

Wednesday 14th October 2020

Focus: Well-being

3:30pm — 5pm

Online, via Zoom

Wednesday 17th March 2021

Focus: Involvement

3:30pm — 5pm

Online, via Zoom

Wednesday 16th June 2021

Focus: TBC

3:30pm — 5pm

Online, via Zoom

Cost (per person):

No charge

"This was the best meeting I have attended to date. Really beneficial. Lovely relaxed atmosphere, good reminders and pointers."
- Previous attendee

"I left feeling really valued and supported as an Early Years provider in Rutland."
- Previous attendee



EYFS Profile

About the course:

If you are a new or acting head teacher, or new reception class teacher completing the EYFS Profile for the first time, **you are required** to attend the appropriate training as identified below.

Initial EYFS Profile training for new Head Teachers

Thursday 25th February 2021

2pm – 3:30pm

Online, via Microsoft Teams

EYFS Profile training for teachers new to the EYFS

Tuesday 23rd March 2021

2pm – 4pm

Online, via Microsoft Teams

It is a statutory requirement that all schools and settings with children completing the EYFS Profile attend specific EYFS Profile training, which includes agreement trialling, at least once a year. **It is therefore a requirement** that a representative from each Rutland school or setting attends the Moderation Day on Wednesday 2nd June 2021.

Early Years Moderation Day Meeting – essential for all practitioners leading on the EYFS Profile

Wednesday 9th June 2021

2pm — 4pm

Online, via Microsoft Teams

Led by:

Rutland County Council's Learning and Skills Service

Cost (per person):

No charge

Early Years Reforms

From September 2020, some schools chose to be early adopters of the Early Years Foundation Stage (EYFS) reforms.

The new EYFS framework will apply for early adopter schools in 2020/21 and for all providers from September 2021.

National implementation of the EYFS reforms will be in September 2021.

The authority will inform all providers of training and support packages as information becomes available.

Certificate for SENCOs in Early Years (PVI)

About the course:

The Eastern Partnership UK (SEND) is proud to have been part of the DfE working group responsible for creating this important qualification for SENCOs in Early Years (PVI). This exciting initiative will enable SENCOs to gain the knowledge, understanding and skills they need to fulfil their role.

This Level 3, DfE-approved qualification can be accessed online via laptop/tablet/phone. Your training will be supported by your local LA Early Years Inclusion and SEND Team. It covers all key aspects of the Early Years ENCO role and responsibilities specified nationally, and full details of the programme can be found on the website.

This course is being offered in Rutland via an online pathway. The practical activities are designed to give you confidence in how to achieve the very best practice and will result in an exciting portfolio of work which will be valuable for your SENCO journey beyond the course.

CERTSEY is being delivered in partnership with Rutland Early Years Inclusion and SEND Team.

Aimed at:

SENCOs in all types of PVI settings & those with childminding responsibilities

Cost (per person):

For the Autumn 2020 cohort, Rutland County Council are offering a significant subsidy which means that the normal cost of £175 + VAT will be reduced to £20* for each local setting. By accessing a subsidised place, there is an expectation of partnership work with the LA Early Years Inclusion and SEND Team. Every Rutland Early Years Provider accessing Early Years Funding will be eligible to access one subsidised place. Settings are welcome to self-fund additional practitioners if they so wish. Practitioners can also self-fund a place on the course.

Registration is open until the end of September — please follow the link below.

<https://easternpartnership.co.uk/>

Once you have registered, your contact details will be passed to Rutland Early Years Team. They will then invoice for the cost of the course (£20*).

**Any practitioner who accesses a subsidised place on the course, at a cost of £20, and does not complete, will incur the full cost of the course (£175 + VAT).*

Inclusion & SEND Early Years Network Meetings

About the course:

The sessions are to give practitioners opportunities to share best practice, receive updated information and raise any queries or concerns around Early Years and SEND.

These sessions are fairly informal, allowing time for discussion with other practitioners.

An agenda is issued to participants before each session, which can reflect specific issues that emerge through Inclusion referrals or from SENCOs.

Aimed at:

EYFS SENCOs and any EYFS practitioners who are interested in Inclusion and Special Educational Needs.

Led by: Rutland County Council's SEND and Inclusion team

Course dates and locations:

TBC

Cost (per person):

No charge

Autism Training

About the course:

This training explains what autism is and how it affects the individual, and offers tried and tested suggestions that will help.

Led by: Rutland County Council's Inclusion Officer for Autism

Course dates:

The training takes approximately one hour and can be arranged to suit the audience during the day or evening.

Cost (per person):

No charge

To discuss training, please call 01572 758140 or email chogg@rutland.gov.uk.

Finding Your Way Through

About the course:

This virtual information session aims to:

- Help everyone have readily accessible and clear information to support planning for the new academic year
- Consider principles to assist providers manage through this crisis
- Explore a six-step framework to support decision-making and future planning
- Share provider experiences of what is working well and ask questions

Aimed at:

Early Years providers

Led by:

Hempsall's, in partnership with the Learning & Skills Service

Course dates and locations:

Wednesday 9th September 2020

6:30pm — 8pm

Online, via Zoom

Cost (per person):

This training is heavily subsidised by the Learning and Skills Service, therefore is free to attend. However, a **£25 cancellation/non-attendance penalty fee will be applicable to this training.**

To sign up for this event, or for more information, please follow this link:

<https://www.eventbrite.co.uk/e/finding-your-way-through-rutland-early-years-providers-tickets-116083483825>



Early Years Educator Single Qualification or Apprenticeship

Aimed at:

People already working or wishing to work in early years education and care.

About this course:

This qualification will prepare learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.

An Early Years Educator will plan and supervise activities which are based around the needs and interests of individual children, support children to develop numeracy and language skills through games and play, observe children and shape their learning experiences to reflect their observations, and more.

**Learners can either take this qualification on its own
(as a *Single Qualification*) or as part of an apprenticeship.**

If taking it as part of an apprenticeship, learners will gain:

- Level 3 Diploma for the Early Years Workforce
- Functional Skills English & Maths (if qualification or equivalent not already achieved)
- Level 3 Award in Paediatric First Aid.

Led by:

Stamford College in partnership with RALSS
(please see page 22 for contact information)

Early Years Practitioner Single Qualification or Apprenticeship

Aimed at:

Those working or looking to work with children between birth and 5 years, and gain knowledge of working with children up to 7 years.

About the course:

The aim of this qualification is to provide learners with the knowledge and understanding of babies and young children from birth to 7 years of age, with applied knowledge in the early years (birth to 5 years of age).

Possible job roles could include:

- Nursery practitioner
- Classroom assistant
- Pre-school practitioner

**Learners can either take this qualification on its own
(as a *Single Qualification*) or as part of an apprenticeship.**

If taking it as part of an apprenticeship, learners will gain:

- Level 2 Diploma for the Early Years Practitioner
- Functional Skills English & Maths (if qualification or equivalent not already achieved)

Obtaining a Level 3 Award in Paediatric First Aid, whilst not part of the apprenticeship, is also recommended.

Led by:

Stamford College in partnership with RALSS
(please see page 22 for contact information)

Supporting Teaching and Learning in Schools Level 2 Single Qualification

Aimed at:

All those working in roles that support learning in primary, secondary or special schools, as well as colleges.

About the course:

This qualification will enable learners to develop the knowledge and skills needed when supporting teaching and learning in schools.

It covers a wide range of areas, including children and young people's development, supporting those with disabilities or special educational needs, communication and professional relationships.

Entry requirements:

Learners must be at least 16 years old.

Led by:

Stamford College in partnership with RALSS
(please see page 22 for contact information)

Supporting Teaching and Learning Level 3 Single Qualification or Apprenticeship

Aimed at:

Teaching assistants, learning support assistants, cover supervisors, parent support advisors or those in similar roles at Level 3 within school environments.

About the course:

This qualification provides learners with an in-depth understanding of the knowledge and skills needed when working directly with children and young people in school environments.

It covers all aspects of specialist support, including planning, delivering and reviewing assessment strategies to support learning alongside the teacher, and bilingual and special needs support.

**Learners can either take this qualification on its own
(as a *Single Qualification*) or as part of an apprenticeship.**

If taking it as part of an apprenticeship, learners will gain:

- Level 3 Diploma in Supporting Teaching and Learning
- Functional Skills English & Maths (if qualification or equivalent not already achieved)

Entry requirements:

Learners should be at least 16 years old.

Led by:

Stamford College in partnership with RALSS
(please see page 22 for contact information)

Advanced Practitioner in Schools and Colleges Level 4 Certificate

Aimed at:

Practitioners working in the school and college workforce. Learner knowledge and understanding that comes from working in schools or colleges is a requirement for this CPD qualification.

About the qualification:

This newly developed qualification aims to provide professional development opportunities for practitioners working in the school and college workforce.

The qualification will embrace the wealth of experience, proven knowledge and skills of the learner in a teaching and learning environment, and challenge the learner in both daily practice and theoretical understanding. Learners will acquire and use skills of leadership, mentoring, coaching and reflection as they complete the qualification through work-based learning opportunities.

Upon achievement of this qualification, the learner will be equipped as an Advanced Practitioner. The Advanced Practitioner will use crucial leadership skills to mentor others across all roles and responsibilities in the school or college workforce.

Possible job roles include:

- Higher Level Practitioner/Teaching Assistant
- internal progression at a higher level, including those with management responsibilities
- leadership, mentoring, supervision and management opportunities.

This qualification is currently being advertised on an expression-of-interest basis only. If you would like to submit an expression of interest, please call 01572 758283 or email ralss.enquiries@stamford.ac.uk.

Bookings

To book onto **courses delivered by Rutland County Council's Learning & Skills Service or Children's Social Care**, please contact Sophie: educationaldevelopment@rutland.gov.uk.



If you're interested in booking onto **courses or Networks led by the Inclusion/SEND service**, please email send@rutland.gov.uk.



To book onto **courses delivered by RALSS**, please call 01572 758122, see www.ralss.org.uk, or email adultlearning@rutland.gov.uk.



For more information regarding **qualifications delivered by Stamford College in partnership with RALSS**, please call 01572 758283 or email ralss.enquiries@stamford.ac.uk.

